OpenKGUMSB

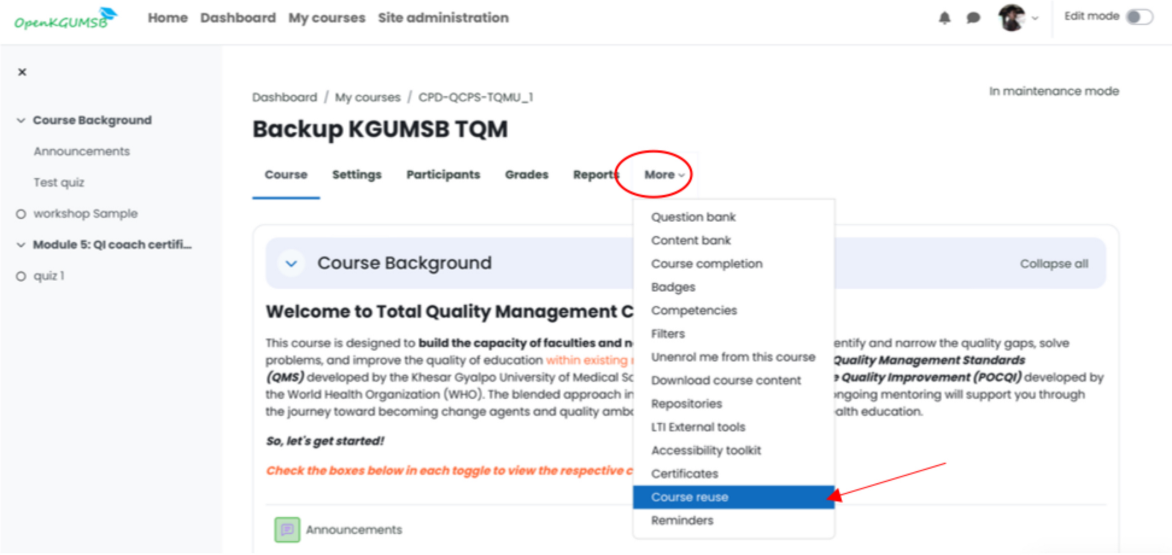
COURSE BACKUP/RESTORE MANUAL FOR TEACHERS

OpenKGUMSB Teacher Course Backup/Restore Manual

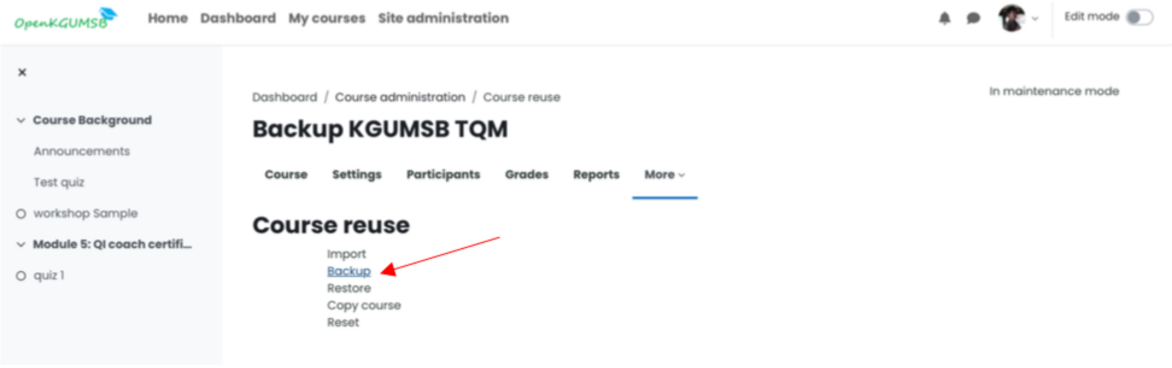
Written by:	**ICT UNIT (OOP, FNPH, FOTM, FOUGM)**
Department:	**KGUMSB**
Date:	**09-08-2024**
For:	**OpenKGUMSB Teachers**

Course Backup

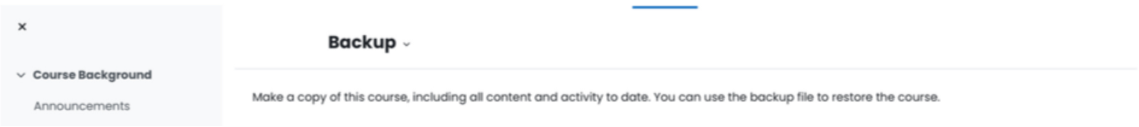
1. Click on “More” and from the dropdown click on “Course reuse”

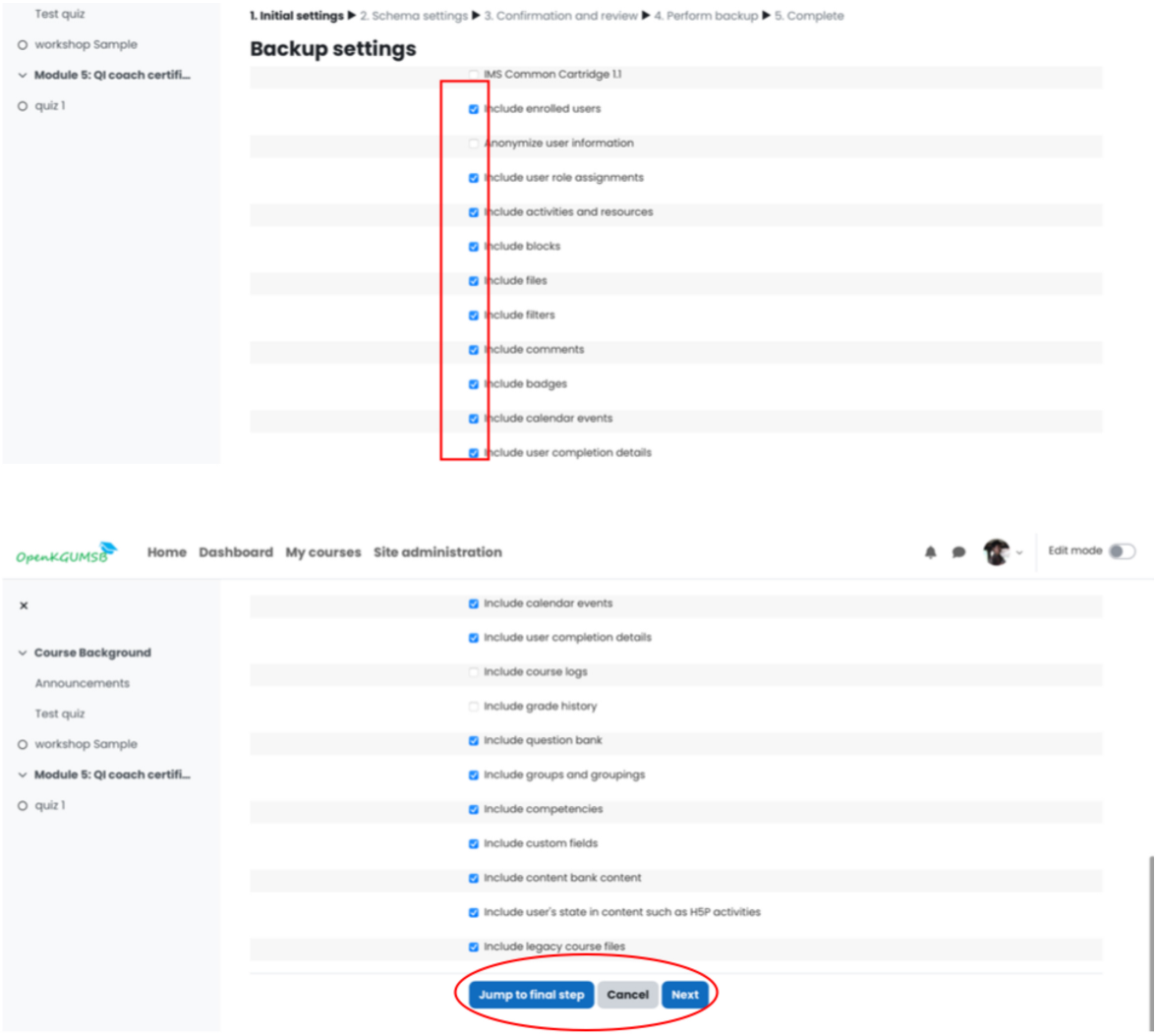


2. Click on “Backup”

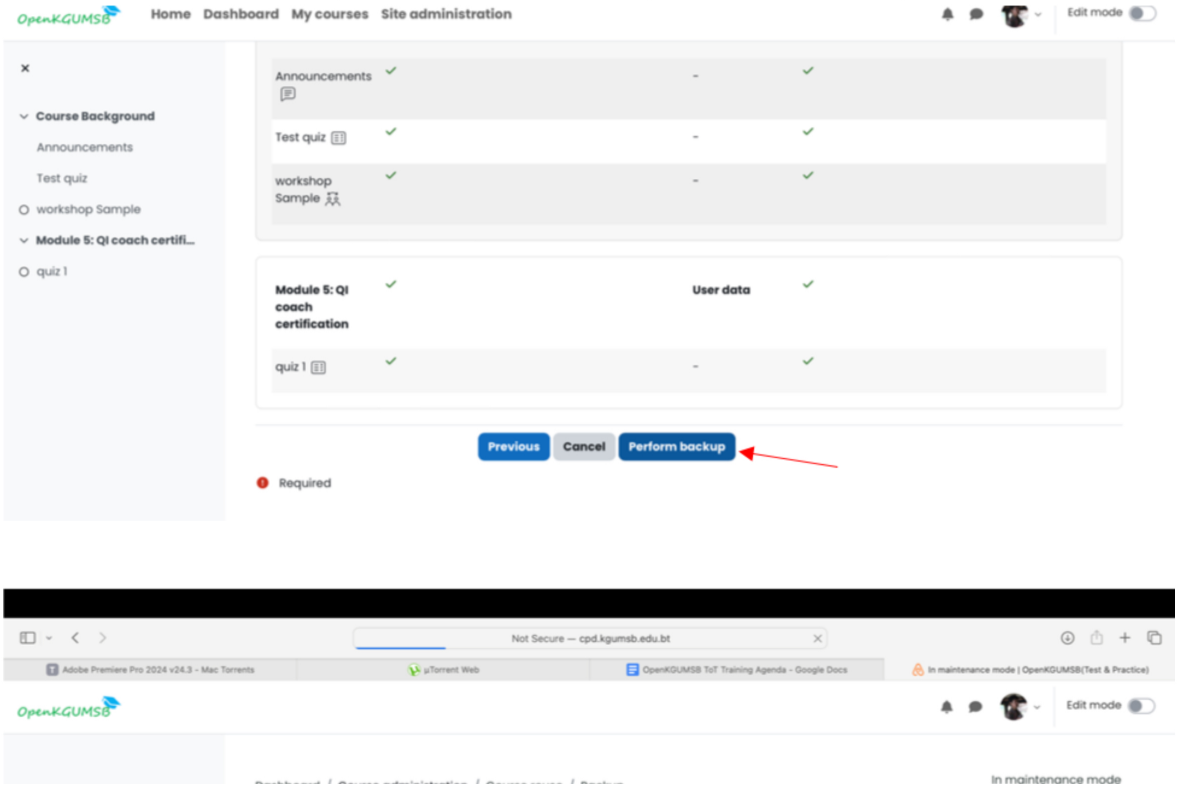


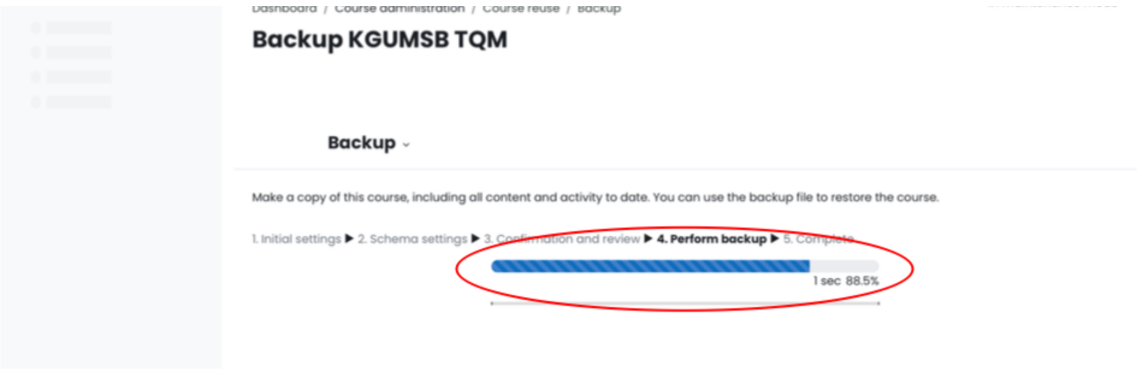
3. Select sections and details to backup and click next



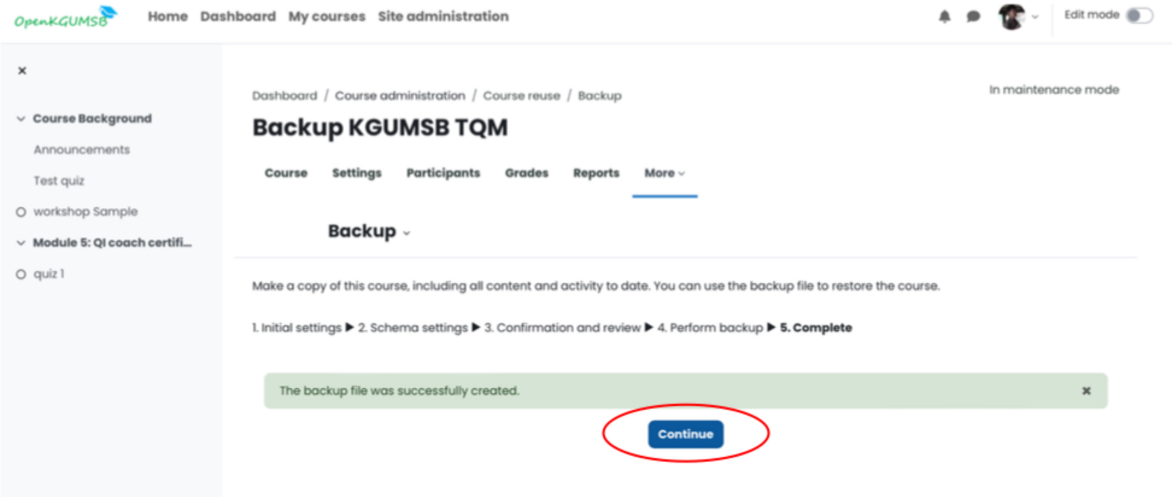


4. Click on “Perform backup”. The backup is complete once the progress bar is 100%

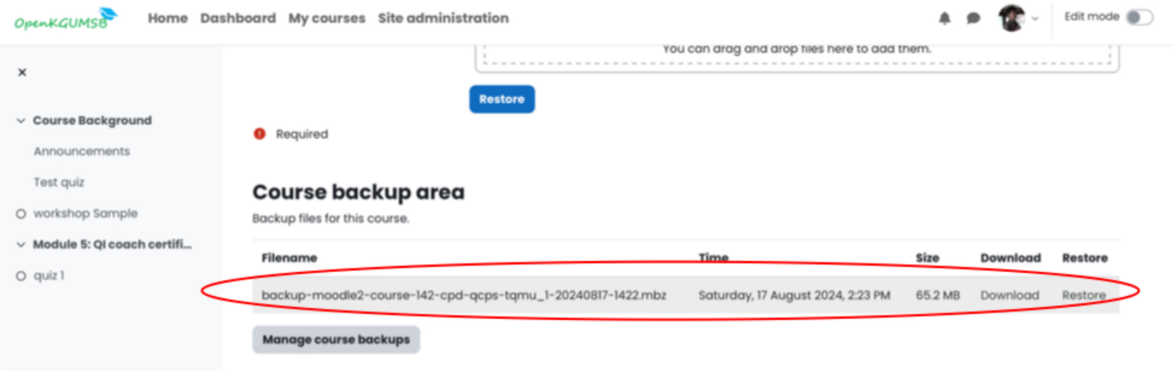




5. Click on continue

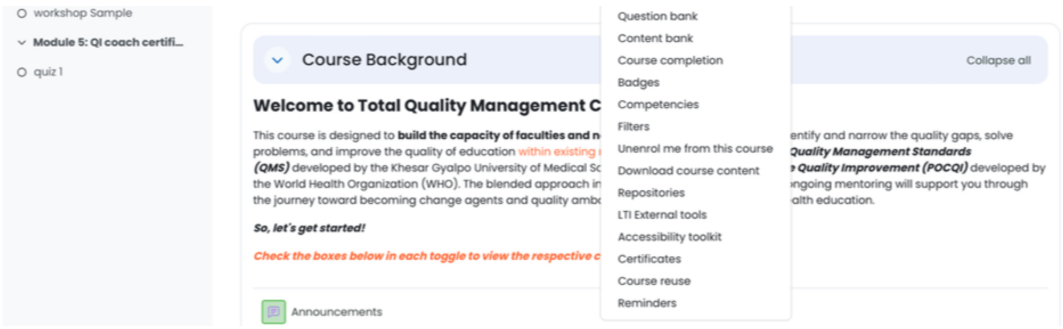


6. Our backup course can be seen the course backup area as shown below

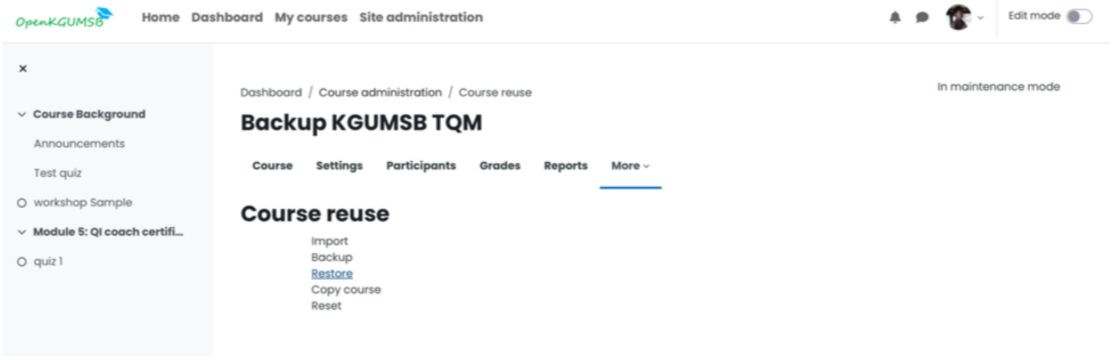


Course Restore

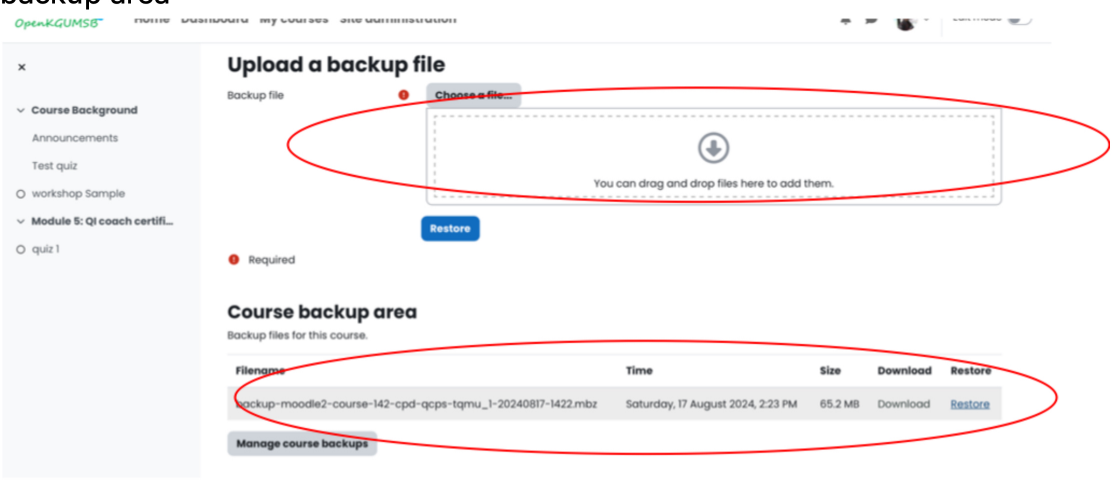
1. To restore a backup, click on “More” on the course menu
2. Click on “Course reuse”



3. Click on Restore



4. You can upload and restore your backup or directly restore from the course backup area



TEMPLATE.NET