

OpenKGUMSB

**STUDENT GROUPING
MANUAL FOR
TEACHERS**



OpenKGUMSB Teacher Grouping Manual

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Department:	KGUMSB
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For:	OpenKGUMSB Teachers

Grouping

Groupings allow you to apply groupings to activities or use them to apply restrictions to activities, resources, or topics.

In the example below, we will be showing you how to create groups and add restrictions for a group for accessing an activity.

1. Create and Configure Group

The screenshot shows the Moodle interface with the 'Participants' tab selected. A dropdown menu is open under 'Enrolled users', listing options like 'Enrolments', 'Enrolled users', 'Enrolment methods', 'Role renaming', 'Groups', 'Groupings', and 'Overview'. The 'Groups' option is highlighted with a blue bar and a red arrow pointing to it. An orange callout box contains the text 'Click on groups to start creating group'.

Enable messaging

Manage

Create group

Auto-create groups

Import groups

General

Group name

GroupA Give a group name

Group ID number

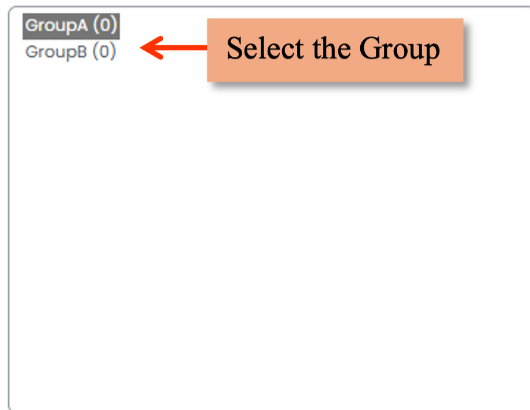
Group description

Rich text editor toolbar with icons for undo, font color, bold, italic, bulleted list, numbered list, decrease indent, and increase indent.

Groups ▾

Groups

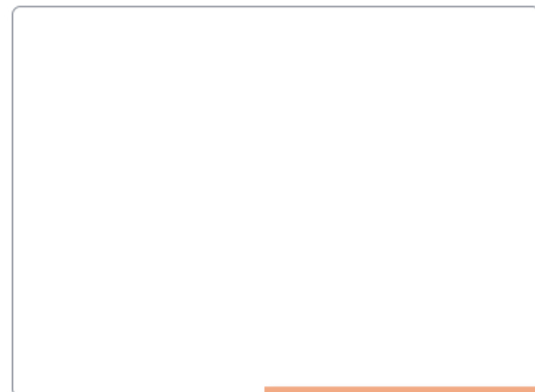
GroupA (0)
GroupB (0)



Select the Group

With selected

Members of: GroupA (0)



Add/remove users

Click here to add or remove users.

Groups

GroupA (2)
GroupB (1)

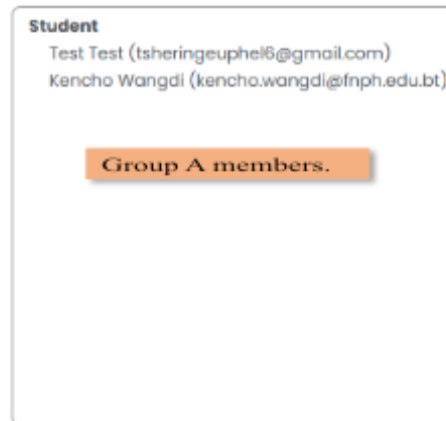


With selected

Members of: GroupA (2)

Student
Test Test (tsheringeuphel6@gmail.com)
Kencho Wangdi (kencho.wangdi@fnph.edu.bt)

Group A members.



Add/remove users

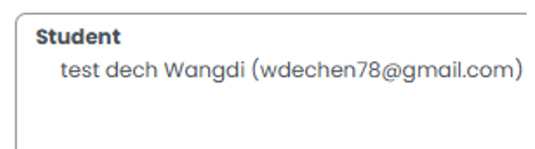
Groups

GroupA (2)
GroupB (1)



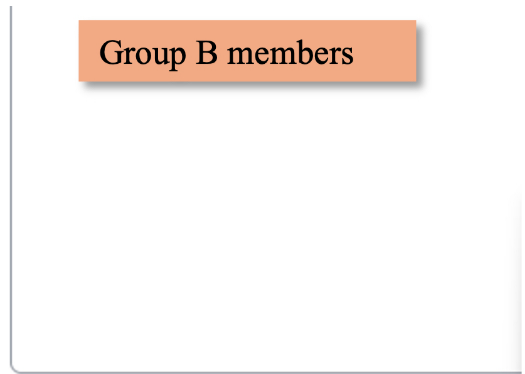
Members of: GroupB (1)

Student
test dech Wangdi (wdechen78@gmail.com)





With selected



Add/remove users

Follow same procedure to create another group

Student (2)
Test Test (tsheringeuphel6@gmail.com)
Kencho Wangdi (kencho.wangdi@fnph.edu.bt)

◀ Add

Remove ▶

Manager (1)
OpenKGUMSB Admin (openkgumsb@kgumsb.edu.bt) (0)

Student (3)
Tshering Lham (tshering.lham87@kgumsb.edu.bt) (0)
Dechen Wangdi (dechenw@kgumsb.edu.bt) (0)
test dech Wangdi (wdechen78@gmail.com) (0)

Search Clear

Search options ▶

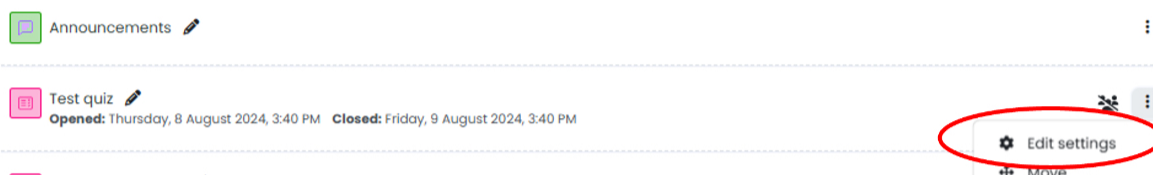
Back to groups

Click here to go back to group

2. Restrict Access to Resources or Activity using Group

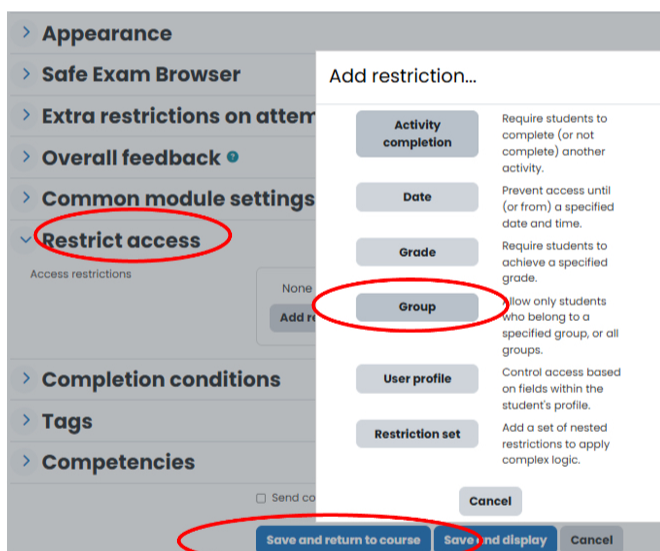
Go to the course and now you can add restrictions on the activity, “Test quiz” in this example.

Click on Edit settings.



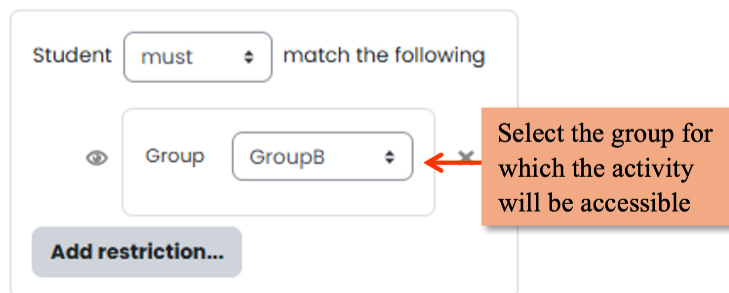
Under *Restrict access*, click on *Add restriction*.

Select *Group*



Restrict access

Access restrictions




Members belonging to group B can only view and access the quiz activity. Below is the view of the Group A member's activity.



Test quiz

Opened: Thursday, 8 August 2024, 3:40 PM **Closed:** Friday, 9 August 2024, 3:40 PM

 Not available unless: You belong to **GroupB**
